

**ARBITRATION CENTERS**

**Practice Area Description:** Covers the work of arbitration centers.

This form can be filled in using English or Portuguese

Please send the forms and referee lists to: brasil@leadersleague.com

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| 1. **Firm’s Information** |

**Institution’s Name**

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**Year of Establishment**

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**Name of the President**

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**Name of the person(s) in charge of Marketing/Business Development**

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**Cities with local arbitration seat:**

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### Composition of the institution:

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| --- | --- |
| Number of Full-time employees | Number of interns + part-time employees |
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| 1. **Department Information** |

**Name of the Partner(s) in charge of completing this form**

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### Name of the Managing Team and other key partners in order of importance/seniority:

*Highlight in RED the partners who dedicate less than 50% of their time to this department.*

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| --- | --- | --- | --- |
| Name | E-mail | Since | Comments |
|  |  |  |  |
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### Composition of the Institution:

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| --- | --- |
| Number of Male Employees | Number of Female Employees |
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**Please tell us about any changes in the institution at management level over the last 12 months. This includes arrivals, departures, promotions and retirements. Feel free to add rows if necessary.**

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| --- | --- | --- | --- | --- |
| Name | Position | Arrived/left/promoted/retired? | Moved to/from where? | Month and year |
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**What is your Arbitration Center best known for?** **(500 words max.)**

*Specific expertise, types of mandates, industry sectors, renowned practitioners, etc.*

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**Number of arbitration proceedings handled by the Center in the last 12 months:**

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**Average value of arbitration proceedings handled by the Center in the last 12 months:**

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**How many new arbitrations did the Center take on in the last 12 months?**

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**Top five sectors the Center works with:**

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| 1. |
| 2. |
| 3. |
| 4. |
| 5. |

**List of active clients (up to 30, in order of importance)****. Please highlight any new clients in the list.**

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| --- | --- | --- | --- | --- |
| Company | Sector | New Client (Y/N) | Confidential (Y/N) | Type of Work |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |
| … |  |  |  |  |
| 30. |  |  |  |  |

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| 1. **Referees** |

**Please fill out the specific form *attached* with the contact details of your in-house referees.**

*Do note that when contacting clients, we will not mention you or your firm.*

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| 1. **1.** **Peer Feedback** |

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| **Arbitration Centers: Established Practitioners** |

In your opinion, which are the leading Arbitration Centers in your country?

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| --- | --- |
| Center | Comments |
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| **Arbitration Centers: Rising Stars** |

**In your opinion, who are the rising stars Arbitration Centers in your country?***(i.e. young teams with an increasing presence and reputation)*

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| Center | President | Main Specialty |
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| **E. Feedback** |

**What is your opinion of your firm’s current position in Leaders League’s Arbitration Centers ranking?**

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| 1. **Work Highlights** |

Guidelines

* To be eligible, matters must have been ongoing between November 2022 and November 2023.
* Any piece of information considered confidential should be highlighted in **RED**.
* You can submit up to 10 matters per ranking by **duplicating the Matter page below.**
* Matters should not exceed one page.
* **Status and key dates** are essential information for our analysis.
* **Matter’s Context** should describe the context in which your work was solicited by the client.
* **Firm’s role and main output** should focus on explaining what the firm did for the client and why it made a difference for his/her business. It can include a description of the firm’s strategy and the obtained results. Feel free to give details on the firm’s approach to meet and exceed the clients’ expectations.
* For firms benefiting from **Firm Profiles**: the non-confidential work highlights shared here can be used to complete your **Track Record** section in our websites and physical reports.

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| **MATTER NUMBER 01** | |
| **Name of the Matter:** | **Confidential (Y/N):** |
| **Client:** | |
| **Matter’s Value (specify currency) and/or other key numbers:** | |
| **Matter Status (closed in last year or ongoing?):** | |

**Matter’s Context:**

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**Firm’s role and main output:**

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**Lead Partner(s):**

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**Other team members:**

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**Other firms advising on the matter and their role:**

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**Links to press coverage:**

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